

## **RECORD OF PROCEEDINGS**

### Minutes of **PARKWAY LOCAL BOARD OF EDUCATION** Meeting Regular Meeting, December 13, 2016

- A. The meeting was called to order at 6:30 p.m. in the Community Room by President Tom Lyons.
- B. Members present were Jeff Armstrong, Melissa Burtch, Tom Lyons, Matt Swygart and Ryan Thompson.
- C. Nonmembers present were Matt Triplett, Ed Gebert, Ben Neff, Tal Bates, Mark Esselstein, Treas. Debra Pierce and Supt. Gregory Puthoff.
- D. RESOLUTION NO. 1612001  
Moved by Burtch and seconded by Armstrong the agenda be approved as revised.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- E. RECOGNITION OF VISITORS
1. Reception of Public
  2. Matt Triplett
- F. RESOLUTION NO. 1612002  
Moved by Burtch and seconded by Armstrong to amend the agenda. Item G. Treasurer's Report will be moved prior to Item F. Executive Session.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- G. RESOLUTION NO. 1612003  
Moved by Thompson and seconded by Burtch the following Treasurer's Consent Items be approved as presented:
- a. Approve the following meeting minutes:  
November 8, 2016 Regular Meeting
  - b. Approve payment of a Then and Now purchase order for a facility rental fee of \$3,150 to the Deerfield Golf Course for the prior season.
  - c. Approve Treasurer's Report and Payment of Bills as presented.
- Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- H. RESOLUTION NO. 1612004  
Moved by Burtch and seconded by Thompson Item G. Executive Session be moved after Item H. Administrative Reports.  
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- I. ADMINISTRATIVE REPORTS  
Mr. Bates presented information on Bus GPS tracking through Synovia Solutions, LLC. Administrative Reports are included in supplemental minutes.

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J. RESOLUTION NO. 1612005

Moved by Swygart and seconded by Armstrong that the board pursuant to Ohio Revised Code Section 121.22 adjourn to executive session for the express purpose of discussing the appointment or evaluation, employment and compensation of personnel and negotiations (preparing, conduction or reviewing).

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

Time Entered: 7:43 p.m.      Return to Regular Session: 9:10 p.m.

K. RESOLUTION NO. 1612006

Moved by Armstrong and seconded by Thompson Item J. approve a one year administrative contract to Gregory Puthoff as Superintendent effective August 1, 2017 be postponed until February.

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

L. SUPERINTENDENT'S REPORT

1. January Board Meeting Date & Time
2. 2017 Committee Assignments will remain the same as 2016.
3. Crisis Manual Update has been assigned to Guidance Counselors.
4. TIF information was presented. A hog farm in the district is requesting a 100%, 30-year TIF. More information will be presented at the January board meeting.

M. RESOLUTION NO. 1612007

Moved by Thompson and seconded by Burtch the following Superintendent's Consent Items be approved as presented:

- a. Approve the Board to schedule the following meetings:

<u>Meeting</u>	<u>Date and Time</u>
Annual Organizational Meeting	January 10, 2017 @ 6:15 p.m.
Regular January Meeting	January 10, 2017 @ 6:30 p.m.

- b. Approve membership with the Rockford Chamber of Commerce for calendar year 2017 at a cost of \$50.
- c. Approve membership with the Legal Assistance Fund through the Ohio School Boards Association for calendar year 2017. Total cost for membership is \$250.
- d. Approve membership with the Ohio School Boards Association for calendar year 2017 at a cost of \$4,322. This included the OSBA Briefcase and School Management News publications subscription.
- e. Approve a five year contract with Perry Pro Tech for copier services.
- f. Approve the 2017-18 school year calendar as per attached.
- g. Approve the revision of the Assistant Band Director Job Description as per attached effective the beginning of the 2016-17 school year.
- h. Approve the below Memorandum of Understanding between the Parkway Local Schools Board of Education (The "Board") and the Parkway Education Association (the "Association").

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The Assistant Band Director position will be moved to Class 5 (10%) on the Supplemental Salary Schedule effective the beginning of the 2016-17 school year.

The Flag Corp Advisor position will be eliminated from the Supplemental Salary Schedule effective the beginning of the 2016-17 school year.

ALL SUPPLEMENTAL CONTRACTS ARE ISSUED WITH THE NOTATION THAT THEY ARE PER THE ADOPTED SALARY SCHEDULE AND ARE AUTOMATICALLY NON-RENEWED AT THE END OF THE RESPECTIVE SCHOOL YEAR. INITIAL EMPLOYMENT IS CONTINGENT UPON A SATISFACTORY BCI&I & FBI REPORT, POSSESSING OR OBTAINING, IN A TIMELY MANNER, ANY NECESSARY CERTIFICATION REQUIRED BY THE POSITION AND AN ADEQUATE NUMBER OF PARTICIPANTS.

**Supplemental contracts are for the 2016-17 school year.**

- i. Approve Steve Fisher as a Volunteer Indoor Track Coach.
- j. Approve Dan Cairns as a Volunteer Indoor Track Coach.

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

N. RESOLUTION NO. 1612008

Moved by Thompson and seconded by Burtch the Board appoint Tom Lyons as president pro-tem for the January Organizational Meeting.

Vote: Armstrong, yes; Burtch, yes; Lyons, abstain; Swygart, yes; Thompson, yes. The motion carried 4-0 with one abstention.

O. RESOLUTION NO. 1612009

Moved by Armstrong and seconded by Thompson the meeting be adjourned.

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

Time: 9:30 p.m.

SIGNED \_\_\_\_\_

ATTEST \_\_\_\_\_